

S E C R E T

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[REDACTED] WEEKLY REPORT  
PERIOD ENDING 27 August 1984

1. Progress Report on Tasks Assigned by the DCI/DDCI: No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred during the Preceding Week:

25X1 No a. Support to the Office of Development and Engineering: An extremely delicate computer was premium packed in a reuseable container for shipment via pouch. Unique shipping requirements and a very short deadline were involved. [REDACTED]

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c. Support to the Office of Communications:

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(2) [REDACTED] personnel also inspected the packing design for two PRS equipment racks that had been vendor packed. The deficiencies noted in the packing design and preservation methods utilized as well as recommended changes in the specification were passed on to OC for their action. [REDACTED]

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25X1 *W* d. Purge of Obsolete OC Stock : An interim report ~~for Phase I~~ *have been*  
 (OC FND & OC ED stock) was submitted on 21 August 84 to the D/L and  
 D/CO by the Joint OL/OC Inventory Review & Reduction Team. To date  
 25X1 *only Allocation 24 has been reviewed resulting in* 223 of 264 line  
 items (55 of these located  being marked for  
 disposal. This represents an inventory value of approximately \$1  
 Million for disposal out of a total of approximately \$1.4 Million.  
 25X1 Work on the other OC allocations continues.

*this effort*  
 e. Receiving Activity: The following statistics reflect the  
 total number of deliveries, line items and tonnage received by the  
 Central Depot for the week ending 24 August 1984:

(1) Main receiving had 133 deliveries, consisting of 773  
 line items and 121 tons. Small Purchase Section processed 110  
 deliveries, 350 line items and 7 tons.

*No* (2) The grand total for the branch was 243 deliveries,  
 1,123 line items, and 128 tons of materiel.

(3) Items processed at main receiving required T & I be  
 performed on 80% of the total items received.

25X1 (4) Small Purchase Section processed 31 trucks on 22  
 August, a record amount for that unit.

25X1 f.  Renovations:

25X1 (1) GSA advises that blacktopping of the  drives will  
 25X1 *No* commence 5 Sept 1984 weather permitting. Job should be  
 completed within 5 working days.

25X1 (2) The new guard house has been received and should be  
 installed in place shortly.

g. General

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(5) Disposal Actions: Eight skids of miscellaneous typewriters and office machines were delivered to the GSA Sales Center, Building A, for disposal. This equipment had a value of \$23,614.00.

3. Significant Events Anticipated During the Coming Week: None.



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